



Temps Recruitment Specialists in **2** Minutes...

- We can provide the staff you need, at a price that is right.
- For immediate attention contact
Stoke – **01782 279888**
Crewe – **01270 216333**
Stockport – **0161 476 4111**
- We can supply temporary, permanent and temp to perm staff.
- We cover both Industrial and Commercial market sectors.
- We charge on an hourly basis and invoice weekly

Temps Ltd in Detail

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Need an agency to be a part of your team? ... Then we can help.

1. What are the benefits of using Temps Ltd?

- **4-HOUR FREE TRIAL.** Yes that's right, if you are not satisfied with the worker we send you, he or she can be finished (as long as it is within the first 4 hours of he or she starting with you) and we will not charge you a single penny.
- **OUT OF HOURS SERVICE.** We can be contacted 24 hours a day 7 days a week. This is a mobile phone service. We are here to help and are proactive in meeting the needs of our clients. Peace of mind knowing we are always here to help.
- **AFTER SALES SERVICE.** With Our Q4Q quality checks we have developed a system for checking performance against a set of key performance indicators. These key performance indicators can be tailored to meet your own needs. Measuring the performance of temporary workers will give you the tools to help them improve.
- **INDEPENDENT.** We will look after your business better than many of our competitors. We can do this because we are an independent family run business. Your custom is important to us and to our success. That's a good enough reason to get it right.
- **TRANSPARENT PRICING.** With Transparent Pricing from Temps Ltd you know exactly what we will pay the worker and what we will charge you by the hour, day and week. This will put you in control of your costs and budgets.
- **SPECIALIST RECRUITER.** We understand the difference between a production welder and a site welder. The need for installation electricians to be 16th edition!! When you talk to a representative of Temps Ltd you will be speaking to someone who knows what he or she are talking about.
- **COST CONTROL.** We charge by the hour or part thereof. With the need to keep a tight control of costs you can rest in the knowledge that at Temps Ltd you are only charged for the labour you use.



Recruitment Specialists

2. Your Local Offices.

STOKE – Tel: 01782 279888

2-6 Tontine Square
Hanley
Stoke On Trent
Staffordshire
ST1 1NP

CONTACT

Hazel Marshall - Branch Manager
Natalie Clewes - Operations

CREWE – Tel: 01270 216333

31 Market Street
Crewe
Cheshire
CW1 2EW

CONTACT

Sarah Dean - Branch Manager
Sarah Holt - Operations
Amanda Colclough - Operations

STOCKPORT – Tel: 0161 476 4111

41 St Petersgate
Stockport
Greater Manchester
SK1 1DH

CONTACT

Mike Walsh - Branch Manager
Katie Nicholls - Operations
Tahera Malkan - Operations
Beth Brice - Operations

“Your main points of contact are there to
answer any queries you may have”

3. The recruitment process.

In order to recruit the worker who provides quality & relevant experience, we use a process that enables us to thoroughly vet each applicant

All staff placed out to work have to complete the following registration procedure: -

Initially vetted over the telephone.

“How do they come across? Can they turn up for an interview on time? “

Fill out an application form detailing the persons work history.

“Any gaps in their employment are picked up here and scrutinised. We can ascertain reasons for leaving previous jobs and what their roles were in each of the vacancies”

Proof of Identification taken.

“We comply with all the latest Government legislation on employing all workers, whether they be an EU national or Overseas worker”

Complete an experience sheet.

“Experience sheets help us to select and match the workers specific skill to your exact requirements. They help us break down the workers skills, be it a skilled or unskilled person, into their core components.”

Sign a terms & conditions of engagement and if applicable “Opt out of the 48hour” working week agreement.

“We take care and ensure that we meet and work in line with all the current guidelines and government legislation”

Be interviewed.

“From this we, as detailed above, can ascertain reasons for leaving previous jobs and what their roles were in each of the previous job vacancies.

We can also gauge their suitability, adaptability and reliability to work on behalf of Temps Ltd within a client organisation”

Be referenced.

“This confirms when they worked for the company, the position they held within the company, how they fitted in terms of their attendance and punctuality, performance, relations with work colleagues, honesty, integrity, attitude towards health and safety and whether or not they would re-engage the applicant”

“Our recruitment process is central to the business, we are judged as an agency by the calibre of staff we place out to work